

Tardiness Policy

Mission of BIS:

Our Vision is a natural, Holistic, Student-centred learning environment that empowers and inspires our students to be creative, innovative, happy 21st century green leaders.

Purpose:

The objective of Tardiness policy is to set up the attendance requirements and to make sure that pupils arrive at school according to the school timings.

Rationale:

Lateness by students produces unnecessary intrusion and compromises the school's functions to operate effectively.

Tardiness Policy:

British International School begins at 7:30 every morning. Our schedule is as follows:

- 7:35 am First bell rings for national anthem and Morning Assembly. Registration time in every classroom lies between 7:30-7:50 meanwhile Homeroom Teacher marks the attendance and discusses important information regarding community factors.
- 7:50 am the first period begins, and the teacher immediately begins the lesson. By this time, all students are expected to be in their classrooms.
- 7:45 am Students arriving at school currently or later are tardy. Teachers will not allow students to enter without a tardy slip from the reception.
- 7: 50 am Main GATE of BIS-1 will be closed and reopen at 8:00 am. All the Tardy must wait outside the school until the gate reopens.

Consequences for Tardiness:


- At British International School, we understand that mornings can be hectic, and everyone is sometimes late! Tardiness, on the other hand, has a negative impact on students learning and sense of community. As a result, the following consequences are implemented:

First and Second Tardy	Verbal warning by class teacher
Third Tardy	Parent/Guardian contact by class teacher/floor in charge
Four or more Tardies	<ul style="list-style-type: none">• Discipline referral,• parent/guardian contact,• before school detention or multiple lunch detentions,• administration may schedule parent/guardian conference• strict discipline administered

Responsible adult: Ms. Shmaila Abbassi

Approved by:

Shabbana Khalid



PRINCIPAL

